#### JEFFERSON TOWNSHIP BOARD OF EDUCATION

## Work Session Meeting Monday February 10, 2003

********************************				
A.	called the meeting	to order at PM	I, and read the Open N	Meeting Statement.
B.	Pledge of Allegiance.			
C.	ROLL CALL:	Present	Absent	
	Mr. Andre			
	Mrs. Cammarano			
	Mr. Ferguson			
	Mr. Hanisch			
	Miss Klepp			
	Mr. Kraljevich			
	Mrs. Muller			
	Mr. Tasker			
	Mrs. Van Houwe			
	Theresa Giamanco			
	Ali Mustafa			

## D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

#### E. PRESENTATIONS

#### **Construction Manager's Report:**

David Fraytak - Faridy Veisz Fraytak Bill Morris - Epic Management Gary Leverence - ER & M Associates John Scheri - Hatch, Mott, MacDonald

G.	MIN	<u>UTES OF MEETINGS</u>		
		on by, seconded by, that the minutes of the following ing be approved as submitted:		
		ary 13, 2003 - Work Session Meeting ary 20, 2003 - Regular Meeting		
Н.	FINANCE COMMITTEE			
	Moti Supe	on by, seconded by, to accept the recommendation of the rintendent to approve and adopt motions H.1 through H.6, as described below:		
	H.1	Motion to approve the list of <b>requisitions</b> dated January 2003 in the amount of \$441,022.90.		
	H.2	Motion to approve the <b>bills list</b> January 2003 in the amount of \$1,530,980.81.		
	Н.3	Motion to accept the <b>Treasurer and Secretary's Report</b> dated December 2002.		
	H.4	Motion to approve the <b>transfers</b> dated January 2003.		
	H.5	Motion that the Board of Education approve the <b>certification</b> by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of January 2003 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).		
	Н.6	Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of January 2003, after review of the Board Secretary's and Treasurer's <b>Monthly Financial Reports</b> and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.		
I.	PER	SONNEL COMMITTEE		
	Moti the S	on by, seconded by, to accept the recommendation of uperintendent to approve and adopt motions I.1 through I.9, as described below:		
	I.1	Motion to note retirement of <b>Katherine Sacchiero</b> , JTMS Music teacher effective 6/30/03 with 23 years of service in Jefferson Township.		
	I.2	Motion to approve Disability Leave of Absence for <b>Lorraine A. Herman</b> , JTMS Grade 2 BSIP Teacher Cozy Lake from May 5, 2003 through June 30, 2003.		

**I.3** Motion to appoint the **substitutes** for the 2002/03 school year.

TEACHERS – Kenneth Frankel, Jennifer Lagomarsino, Timothy Norton, Russell Pollison, and Melanie VanDerPloog

CLERICAL AND AIDES: Lisa Kennedy and Karen Reveal

CUSTODIAN: William Mullener

I.4 Motion to appoint and submit to the County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, \* denotes mentoring required)

**Allan Hough** - JTHS Long-term Substitute for Art effective 2/7/03 at \$177.50 per diem

- **I.5** Motion to **rescind** EDP Appointment of **Renee Simler**, JTHS Art Club for 2002/03
- **I.7** Motion to appoint **EDP's** as indicated below for the 2002/03 school year:

Danielle Valenza – Head Winter Cheerleading Coach \$2514.09 prorated

----- Spring Coaches

ACADEMIC DECATHLON TUTORS at \$189.93 each as indicated below:

Joe Orlak – EconomicsJoe Orlak – Social ScienceBertha Holzschuh – MathLisa Hopper – ScienceVirginia Jones – InterviewPeter Tummillo – Music/ArtPeter Tummillo – Speech/EssayKristen Smith – English

**I.8** Motion to approve **student teachers**, as indicated below:

Rachel Miuccio – JTHS Science Department – 1/22/03 – 5/8/03

**I.9** Motion to approve payment of **mentoring fees**, not to exceed \$550 per mentor, per annum for the 2002/03 school year.

#### J. <u>EDUCATION COMMITTEE</u>

Motion by \_\_\_\_\_\_, seconded by \_\_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion J.1 through J.3, as described below:

**J.1** Motion to approve **reimbursement** for college credits pursuant to Article XXXIII of the JTEA/JTBOE agreement as indicated below:

NAME	CREDITS	AMOUNT	
Archer, Sandra	3	\$450.00	
Cantoni, Cheryl	6	\$900.00	
Connors, Amy	3	\$450.00	
Daly, Colleen	3	\$450.00	
Guziewicz, Joseph	3	\$450.00	
Hansen, Cecilia	3	\$450.00	
Hardcastle, Barbara	3	\$450.00	
King, Janet	3	\$450.00	
Slayton, Richard	6	\$900.00	
Sparling, Jodi	3	\$450.00	

**J.2** Motion to approve **placement of students** as indicated below for the 2002/03 school year:

M-8 – Chancellor Academy II effective 2/5/03

- J.3 Motion to approve Grade 8 overnight class trip to Washington, D.C. for May 5, 6, 7 & 8, 2003
- **J.4** \_\_\_\_\_ noted the **enrollment** as of 1/30/03:

	<b>Jun-02</b>	Jan-02	Jan-03
Consolidated	114	117	102
Milton	200	191	178
Cozy Lake	331	326	322
Stanlick	228	225	259
E.T. Briggs	405	400	392
White Rock	496	493	482
<b>Total Elementary</b>	1774	1752	1735
JTMS	796	801	872
JTHS	948	953	958
GRAND TOTAL	3518	3506	3565
Tuition students received	0	0	0
Out of district placement	45.5	53	59

#### K. POLICY COMMITTEE

Motion by \_\_\_\_\_\_, seconded by \_\_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion K.1 and K.2, as described below:

**K.1** Motion to accept the recommendation of the Superintendent to approve the **second** reading and adopt the following (Copy available for review.):

<u>Number</u>	<u>Title</u>
5512.01	Harassment, Intimidation and Bullying
7100	Long-Range Facilities Planning
7101	<b>Educational Adequacy of Capital Projects</b>
7102	Site Selection and Acquisition
7130	School Closing
7243	Supervision of Construction
7250	School and Facility Names
7300	Disposition of Property
7320	Lease of School Premises
7410	Maintenance and Repair
7420	Hygienic Management
7430	School Safety
7432	Eye Protection
7433	Hazardous Substances
7434	Smoking on School Premises
7435	Alcoholic Beverages on School Premises
7436	Drug Free Workplace
7440	Security of School Premises
7450	Property Inventory
7480	Motor Vehicles on School Property
7490	Animals on School Property
7510	Use of School Facilities
7513	Recreational Use of Playgrounds
7520	Loan of School Equipment
7610	Vandalism

# **K.2** Motion to accept the recommendation of the Superintendent to approve the **first** reading of the following: (Copy available for review.):

<u>Number</u>	<u>Title</u>
9100	Public Relations
9110	Quality Assurance Annual Report
9120	Public Information Program
9130	Public Complaints and Grievances
9140	Public Advisory Committees
9150	School Visitors
9161	Crowd Control
9162	Athletic Code of Conduct
9180	School Volunteers
9181	Volunteer Athletic Coaches
9190	Community Organizations
9191	Booster Clubs
9200	Cooperation Between Parents and School
9210	Parent Organizations
9230	Parental Responsibilities
9240	Rights of Parents
9260	Parental Liability for Vandalism
9270	Home Schooling and Equivalent Education
9280	Parent Conferences
9310	Cooperation with Municipal Agencies
9320	Cooperation with Law Enforcement Agencies
9322	Drug Free School Zones
9323	Notification of Juvenile Offender Case Disposition
9324	Sex Offender Registration and Notification
9340	Cooperation with Public Library
9400	News Media Relations
9541	Student Teachers
9550	Educational Research Projects
9700	Special Interest Groups
9713	Recruitment by Special Interest Groups
9720	Solicitations by Vendors

## M. COMMITTEE REPORTS

# N. CORRESPONDENCE

# O. OLD BUSINESS

- P. <u>NEW BUSINESS</u>
- Q. COMMENTS FROM THE AUDIENCE
- R. BOARD MEMBER COMMENTS
- S. <u>CONFIDENTIAL SESSION</u>
- T. ADJOURN